PROGRAM SPONSOR	California Department of Housing and Community Development (HCD)				
PROGRAM MANAGER	Golden State Finance Authority (GSFA)				
SERVICER	US Bank				
DESCRIPTION	ReCoverCA Homebuyer Assistance (DR-HBA) Program is designed to help low-to-moderate (LMI) households impacted by the 2017 wildfires to purchase a home outside of High or Very High Fire Hazard Severity Zones of California.				
PARTICIPATING LENDERS	Lenders interested in participating in this Program must complete a GSFA Lender Profile, execute a GSFA Program Lender Agreement, and be an Approved Correspondent Lender with the Servicer.				
	The DR-HBA Lender Profile and DR-HBA Program Lender Agreement are available for download from the DR-HBA Lender Participation Guide at <a href="https://www.gsfahome.org">www.gsfahome.org</a> .				
FIRST MORTGAGE LOAN TYPES AND TERMS	<ul> <li>Loan Types:</li> <li>FHA: 203(b), 203(b)(2), and 234(c); in accordance with FHA guidelines.</li> <li>Cooperative housing (co-op) is not eligible.</li> <li>VA: In accordance with VA guidelines under 1810 and 181A.</li> <li>USDA RD: In accordance with USDA guidelines.</li> </ul>				
	Section 184: In accordance with Section 184 guidelines.				
	Loan Term:				
	30-year fixed term with full amortization.				
	Maximum Loan Amount:				
	• \$806,500.				
	Max LTV/CLTV:				
	Follow loan agency guidelines.				
	For Conventional Loan options, please see the "DR-HBA_CONV_Loans_TermSheet" available for download from the DR-HBA Lender Participation Guide at <a href="www.gsfahome.org">www.gsfahome.org</a> .				
MORTGAGE LOAN INTEREST RATES:	GSFA shall publish the Mortgage Rate on its Reservation Portal at <a href="https://nhfresportal.nhfloan.org/login.aspx">https://nhfresportal.nhfloan.org/login.aspx</a> on behalf of GSFA.				
	<ul> <li>The Reservation Portal may be accessed Monday through Friday between 9:00 AM and 4:00 PM PST/PDT, National Holidays excluded.</li> <li>The published Mortgage Rates are subject to change at any time.</li> </ul>				
DOWN PAYMENT AND	DPA is available for Purchase transactions as outlined below:				
CLOSING COST	DPA Amount:				
ASSISTANCE (DPA)	The DPA provided by the Program is capped at \$350,000 per household.				
	The DPA Amount is calculated as follows:				
	<ul> <li>The maximum qualifying First Mortgage Loan amount is subtracted from the purchase price or the appraised value of the home, whichever is less.</li> </ul>				
	Cash required for closing is then added.				
	<ul> <li>The DPA is then reduced by the Duplication of Benefit (DOB), which is the assistance received by the Applicant from other sources for the same purpose.</li> </ul>				
	<ul> <li>The DPA will also be reduced by any liquid assets in excess of \$100,000.</li> </ul>				

DOWN PAYMENT AND CLOSING COST	DPA Usage:				
ASSISTANCE (DPA)	Down payment.				
CONTINUED	Closing Costs (customary/reasonable) and prepaids.				
	Homebuyer education counseling fees.				
	No cash back allowed.				
	DPA Form:				
	DPA is provided in the form of a deferred Second Mortgage Loan with a zero percent note rate, forgivable after 5-year ownership and occupancy requirement has been met.				
	DPA General Terms:				
	There must be no cash back to the borrower from the DPA proceeds.				
	DPA Second Mortgage Loan Terms:				
	5-year Term; forgivable after 5-years owner occupancy.				
	<ul> <li>Forgiven on a pro-rata basis of 20% for each 12 months of owner occupancy.</li> </ul>				
	Note Rate of the Deferred Second Mortgage is 0%, with no monthly payments.				
	Forgivable Second Mortgage must be in second lien position.				
	<ul> <li>Subordination allowed if completing a rate and term refinance through the Master Servicer. No other subordination allowed.</li> </ul>				
	Lender must conform to federal RESPA and Truth-in-lending laws in disclosing the terms of the Second Mortgage.				
OTHER ASSISTANCE PROGRAMS	US Bank prior approval required. Subject to Agency and investor requirements, program may be combined with other down payment sources, including Mortgage Credit Certificates. In all cases, the most conservative guidelines for each program will apply. Third Liens not allowed.				
DPA DOCUMENTATION	The DPA Funding Commitment Notice, Second Mortgage Loan documents and DR-HBA Program documents will be provided on the Reservation Portal at <a href="https://nhfresportal.nhfloan.org/login.aspx">https://nhfresportal.nhfloan.org/login.aspx</a> on behalf of GSFA and Servicer.				
	DPA Second Mortgage Loan Documents (Required):				
	Promissory Note				
	○ Deed of Trust				
	o Funding Commitment Notice				
	o Partial Exemption Disclosure				
	<ul> <li>GSFA must serve as the Lender and beneficiary for the Second Note and Security Instrument.</li> </ul>				
	Lender is responsible for recording the Second Mortgage Loan Security Instrument.				
	<ul> <li>Lender is required to reflect GSFA's EIN on HUD's FHA Loan Underwriting and Transmittal Summary in conjunction with secondary financing assistance to the borrower when the borrower is receiving an FHA First Mortgage. GSFA's EIN is 68- 0322272.</li> </ul>				

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DPA DOCUMENTATION				
CONTINUED	DR-HBA001 – Checklist – Lender Pre-Screen			
	DR-HBA002 – Application and Affidavit			
	DR-HBA003 – Addendum to Loan Application			
	DR-HBA004 – Checklist – Initial Compliance			
	DR-HBA005 – Tax Return Affidavit (if needed)			
	DR-HBA006 – Certification of No Income (if needed)			
	DR-HBA007 – Environmental Review			
	DR-HBA008 – Data Sharing Agreement			
	DR-HBA009 – Recapture Notice			
	DR-HBA010 – Assignment Agreement			
	DR-HBA011 – Checklist – Underwriting Compliance      DR-HBA010 – Checklist – Underwriting Compliance			
	DR-HBA012 – Checklist – Final Compliance      DR-HBA040 – America – Maritain Ma			
	DR-HBA013 – Annual Compliance Monitoring Notice      DR-HBA044 – Object 15 – 15 – 15 – 15 – 15 – 15 – 15 – 15			
	DR-HBA014 – Checklist – Post Funding  DR-HBA015 – London's Clasing Contificate  On the Continue C			
	DR-HBA015 – Lender's Closing Certificate     DR-HBA016 – Regresser's Closing Affidevit			
	DR-HBA016 – Borrower's Closing Affidavit			
Borrower	Income Limits:			
ELIGIBILITY	Household Income Limit of 80% Area Median Income (AMI) and below, based on			
	household size.			
	Income Limit based on County of Subject Property being purchased.			
	Link to HUD's Income Limit Lookup Tool located at:			
	https://www.huduser.gov/portal/datasets/il.html			
	Applicant Eligibility:			
	Applicant whose primary residence (renter or homeowner) at the time of the qualifying			
	disasters in 2017 was located in high or very high fire severity zones:			
	○ Counties: Sonoma and Ventura.			
	o Zip Codes: 93108 (Santa Barbara County), 95422 (Lake County), 95470			
	(Mendocino County), 94558 (Napa County) and 95901 (Yuba County).			
	No first-time homebuyer requirement.			
	Non-occupant co-signors and non-occupant co-borrowers are not allowed.			
	Applicant cannot own any real estate property at the time of application to closing.			
	Property Eligibility:			
	<ul> <li>Purchase contract cannot be executed prior to issuance of Commitment - Lender Pre-Screen by GSFA.</li> </ul>			
	HBA funds cannot be used to pay for purchase contract extensions.			
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BORROWER ELIGIBILITY	Eligible properties Zones.	must be located outside of Hig	gh or Very High Fire Hazard Severity		
CONTINUED	<ul> <li>Verification that a property is not located in a local, state or federal High Fire Hazard Severity Zone, is available through CalFire's <u>Fire Hazard Severity Zone Viewer (arcgis.com)</u>.</li> <li>Homeowner policy for insurance coverage must be from traditional insurance providers and cannot be from California Fair Plan neither as a carrier or as a companion policy.</li> </ul>				
	Property purchased must be an owner-occupied primary residence.				
	Eligible property types include:				
	<ul> <li>Single family homes (1-unit).</li> </ul>				
	ADU acceptable				
	<ul> <li>Agency approved condominiums, townhomes, and planned unit developments (PUDs).</li> </ul>				
	o Manufactu	red housing (660 FICO Score	required).		
	follow the federal s allowed, along with bedrooms allowed	standard of 1.5 persons per be h the following occupancy stan :	ne household size. The Program will edroom for the minimum bedrooms adards which sets the maximum		
	Number of	Minimum Number of	Maximum Number of		
	Persons 1	Bedrooms 1	Bedrooms 2		
	2	2	3		
	3	2	3		
	4	3	4		
	5 6 or more	4	5 or more		
BORROWER ELIGIBILITY CONTINUED	<ul><li>Minimum Credit Score:</li><li>640 (660 for Section</li><li>Each borrower must</li></ul>	on 184 loans) est have a minimum of one cre	dit score.		
	Debt-to-Income (DTI):				
	<ul> <li>Lenders must qualify the applicant with the maximum First Mortgage Loan that the borrower can afford with a Debt-to-Income (DTI) ratio of not below 42%.</li> </ul>				
	Maximum Back-End DTI with AUS approval: 45% (43% for Section 184 loans)  Homebuyer Education:				
	<ul> <li>At least one borrower will be required to complete the approved 8-hour online homeownership counseling class that will include intake, preparing a client budget, and conducting a financial and affordability analysis provided through eHome America.</li> <li>gsfa.ehomeamerica.org</li> </ul>				
Harring					
Underwriting	Follow Loan Agency and Servicer guidelines for manual underwriting.				
MORTGAGE INSURANCE	Follow Loan Agency guide	lines.			

### **RESERVATIONS**

Lender shall register Qualifying Mortgage Loans ("QML") using the Reservation Portal at <a href="https://nhfresportal.nhfloan.org/login.aspx">https://nhfresportal.nhfloan.org/login.aspx</a>.

- The Reservation Portal may be accessed Monday through Friday between 9:00 AM and 4:00 PM PST/PDT, National Holidays excluded.
- In order to access the Reservation Portal, user shall obtain a "User ID" from the Lender's "Password Management Contact".

#### Reservations:

- The Reservation Portal will identify whether a loan registration initially qualifies as a QML based on Income and Credit Score Limits provided by the Lender.
- Lender reserves DPA at the time of First Mortgage Loan registration via the Reservation Portal.
- Upon completion of the reservation, the Reservation Portal will provide Lender with an electronic "Reservation Confirmation" and "DPA Funding Commitment Notice".
- The Reservation Confirmation is valid for 60 days. Both the First Mortgage Loan and the DPA Second Mortgage Loan (if applicable) must be purchased by Servicer <u>prior</u> to expiration.
- The Reservation will automatically be cancelled upon expiration unless the lender requests an extension.
- The Reservation Confirmation and DPA Funding Commitment Notice must be submitted with the Mortgage Loan File to Servicer for purchase.
- Modifications to a reservation will require approval from the Program Manager.
- Lender may cancel the reservation via the Reservation Portal, which will provide electronic confirmation of cancellation to Lenders. A cancellation fee of \$400 will apply to each cancelled reservation.
- If a Lender cancels a reservation, lenders may re-register, only after 30 calendar days from cancellation date, via the Reservation Portal.
- Extensions:
  - o For loans not yet delivered to the Master Servicer, an extension to a reservation will require approval from the Program Manager. For loans delivered to the Master Servicer, an expired loan will be extended automatically to allow for review and purchase, until the maximum extensions have been reached. Two extensions are available for (15) days each. Extension fee(s) will be netted at loan purchase by the Master Servicer. The cost of an extension is 0.25% of the total First Loan amount.

FEES AND POINTS	Participating Lender should refer to Servicer Website for guidelines here.			
	Fees and Points Lender may charge to Borrower:			
	<ul> <li>Origination Fee: Up to 3.00 % of the First Mortgage.</li> </ul>			
	Discount Points: 0.00%.			
	<ul> <li>This Program does not allow Discount Points to be charged to the Borrower.</li> </ul>			
	<ul> <li>No fees allowed on the Second (recording fees and transfer taxes excepted).</li> </ul>			
	<ul> <li>Participating Lender may charge customary and reasonable closing costs and fees with full disclosure in accordance with loan agency and federal, state and local laws and regulations.</li> </ul>			
	Fees to Servicer from Lender (Servicer nets at purchase):			
	Funding Fee: \$400.			
	Tax Service Fee: \$84.			
	Funds to Lender from Servicer at Loan Purchase:			
	100% of the outstanding principal amount of the First Mortgage Loan.			
	Servicing Release Premium (based on First Mortgage):			
	o 0.50%.			
LOAN DELIVERY AND PURCHASE	Lender should refer to Servicer Website US Bank for loan delivery and purchase guidelines.			
	The GSFA DPA Funding Commitment Notice must be submitted with the mortgage loan file. Servicer shall not purchase a Mortgage Loan without these documents.			