

Program Sub-Recipient
 Golden State Finance Authority (GSFA)
 1215 K Street, Suite 1650
 Sacramento, CA 95814
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DR-HBA004-Checklist Initial Compliance

Applicant Name:			
Lender Name:		Contact Name:	
Phone Number:		Fax Number:	
Email:			

This Compliance Package contains:

1. **1003 Loan Application**
2. **Confirm Purchasing County Matches Phase 1 Income Limits**
3. **DR-HBA018-Conflict of Interest Affidavit (One form per Applicant)**
4. **DR-HBA007-Environmental Review**
5. **Fraud Report**
6. **Property Eligibility**
 - Household Size: ____ Bedrooms: ____
 - Appraisal
 - Value supported
 - Subject property must be single family residence located in California (ADU okay)
 - If new construction, need copy of certification of occupancy issued by local authorities prior to contract date
 - Purchase Agreement (and all addendums)
 - Buyer Representation and Broker Compensation Agreement
7. **Homeowner's Insurance Policy**
 - Not in high/very high fire area
 - Not insured by CA Fair Plan
 - Copy of Standard Homeowner's Insurance Policy with Fire Coverage
8. **Program Disclosures**
 - DR-HBA008-Data Sharing Agreement
 - DR-HBA009-Recapture Notice
 - DR-HBA010-Assignment Agreement
9. **Flood Certificate (Section C)**
10. **Natural Hazard Disclosure**
11. **Confirm Head of Household – Completed by GSFA**

The Initial Compliance Package will not be processed, nor will a Commitment for the Initial Compliance be issued for the Applicant, until all the items above are received, complete and correct, by the Program Sub-Recipient.